Welcome to the 2020 Discovery Museum Summer Program! We’re excited that you have decided to join us for one or more sessions this summer. If you have any additional questions after reading this information, please feel to contact us.

**Important Phone Numbers**

- **Programs Info**
  - Sarah Tropp-Pacelli (203) 372-3521 ext. 114
- **Registration**
  - Lyn Gabrielson (203) 372-3521 ext. 139

**Program Schedules**

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<th>Date</th>
<th>Brainiacs K &amp; 1st</th>
<th>Adventurers 2nd - 3rd</th>
<th>Voyagers 4th – 6th</th>
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<tr>
<td>June 29-July 3</td>
<td>A Pirate’s Life</td>
<td>Under the Sea</td>
<td>Movie Studio</td>
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<td>July 6-10</td>
<td>Dinos</td>
<td>Dig It Up</td>
<td>Archaeology Rocks!</td>
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<td>July 13-17</td>
<td>Critter Keepers</td>
<td>Planet Patrol</td>
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<td>July 20-24</td>
<td>Kosmic Kids</td>
<td>Kids in Space</td>
<td>Space Explorers</td>
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<td>July 27-31</td>
<td>Can You Build It?</td>
<td>Design Science</td>
<td>Culinary School</td>
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<td>August 3-7</td>
<td>A Pirate’s Life</td>
<td>Intro to Coding and Robotics</td>
<td>Robot Rovers</td>
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<td>August 10-14</td>
<td>Looney Labs</td>
<td>Mad Scientist Laboratory</td>
<td>Spy Lab</td>
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**Date**

- **Members**: $260
- **Non-Members**: $275
- **Members**: $285
- **Non-Members**: $310
- **Members**: $360
- **Non-Members**: $395
**Drop Off/Sign In**

All Summer Programs begin when doors open at 9:00. All Program Participants (regardless of program) need to report to the cafeteria to be signed in each day. **They must be accompanied by a parent or guardian over the age of 18 every day.** Sign in will begin promptly at 9:00 am. Participants who arrive late should check in at the front desk of the Museum. A counselor from their program will be called to pick up late arrivals. In order not to interrupt the activities that are taking place, we ask that no late participants be taken directly to classrooms. Early drop-offs are only available through extended day purchase.

**What to Bring**

- Water Bottles
- Peanut/Tree Nut Free Lunch (includes peanut butter and Uncrustables)
- Peanut/Tree Nut Free Snack (two snacks for Extended Day)
- Sunscreen/Hat
- Spare set of clothing in a labeled plastic bag

**What Not to Bring**

- Cell Phones
- Hand-held Electronics (iPods, Video Games, etc…)
- Personal toys/games
- **DUE TO ALLERGY CONCERNS, ITEMS CONTAINING TREE NUTS, PEANUTS AND ITEMS PROCESSED IN A PEANUT/TREE NUT FACILITY ARE NOT ALLOWED.**

The Museum is not responsible for the loss of or damage to any items participants choose to bring from home.

**Allergies and Medications**

Although we strive to provide a peanut-free and tree nut-free environment for all students, we cannot guarantee complete protection from cross-contamination. The Museum is open to the public and all public spaces may be subject to visitors bringing in outside food and drink. If your child has a severe allergy, please call us to discuss potential accommodations before registering.

If your child requires any kind of emergency medication (EpiPen, asthma inhaler), please provide this medication labeled with their first and last name. Program staff will collect these medications from the adult who drops off each participant daily. Please do not put medications in your child’s bag.

Emergency medications will remain with dedicated staff members who will be with the children throughout the day. Medications will be returned to you at the end of each program day and must be brought back each morning.
Any other medications you wish to provide your child will not be administered during the program day. Only emergency medications may be provided to program staff. Participants will not be permitted to administer their own medication. Should your child require other medications, a parent/guardian will need to come to the Museum and administer the medication.

**Lunch/Snacks**

Participants should make sure that they bring an adequate lunch from home. Vending machines are not available for participant use. Refrigeration and microwaves are not available. Participants in our programs eat lunch in the cafeteria or at our outdoor picnic area, weather and schedule dependent. Most programs allow time for snacks. As a reminder, **no peanut or tree nut products or items are allowed**.

We are committed to providing a tree nut- and peanut-free environment for all of our students, and we ask for your support in maintaining this standard. Please remember that even if your child does not have allergies, there are other students in their classes who may.

Please note that though we operate under the honor system for this policy, **we reserve the right to remove food products known to be unsafe if they are brought out and identified during snack or lunch**. These snacks will be returned to your child at the end of the day for consumption outside of our summer programs.

Please check all ingredients and warnings on packing thoroughly; even if a food says it does not contain nuts or nut products, anything that says it "may contain" these products or is processed or manufactured on shared equipment will not be permitted.

Below, please see our list of common snacks that are not suitable for our programs:

- Nature’s Valley Granola Bars
- Snyder’s Pretzels
- Ritz cracker sandwiches
- YoCrunch Yogurt with M&Ms
- Chewy Granola Bars
- Nutella
- Uncrustables

While this list contains several of our more commonly mistaken snacks, it is by no means exhaustive. We thank you for your diligence in helping us keep all of our children safe.

**Extended Care**

Extended Care includes early drop-off as well as afternoon extended hours. Extended Care is available for all age groups at a flat rate of $110.00/child per 1 week session, regardless of the number of hours used. No daily discount is available. Extended care is available from 8:30 am – 9:00 am and from 3:30 pm – 5:30 pm for all programs. Children participating in Extended Care will participate in games, science activities and museum exploration. Due to the limited amount of space and staffing requirements Extended Care must be booked and paid in advance.
Pick Up

In order to provide a safe environment for all our participants, **any person picking up a child from programs will be asked by program staff to show identification daily.** Only adults listed on the child’s contact form with written, advance permission will be allowed to pick up that child. Changes made over the phone will not be accepted.

**All 3:30 Dismissals** – All children who are being dismissed at 3:30 (regardless of program) will be dismissed from the cafeteria. In order for the process to move smoothly, parents/guardians are asked to remain in the front lobby until 3:30. All participants must be signed out by a parent/guardian or an adult who is listed on the contact sheet. Changes made over the phone will not be accepted. Students are not permitted to leave the cafeteria until the adult arrives and cannot be picked up from the parking area.

**Early Dismissals** - If it becomes necessary for your child to be dismissed early, please inform Sarah Tropp-Pacelli in writing. When you arrive to pick your child up, inform the staff at the front desk, and program staff will deliver the student to the reception area. **Please arrive a few minutes early to allow for your child to be packed up and dismissed from class.** Due to the activity level at the end of each class, we request that early dismissals be picked up at least 30 minutes prior to the end of the program day.

**Extended Care Dismissal** – Children who are in extended care **CANNOT** be picked up from outside or in the general museum area. Parents and guardians who arrive prior to 5:20pm should report to the main desk and ask that their child be paged for dismissal. Regular dismissal will be at 5:30pm from the lobby.

**Late Pick-Ups** – Please contact the Museum if you are unavoidably delayed. **Children who are not picked up within 15 minutes of the end of their program will be placed in Extended Care, and a fee of $25/child for each incidence will be assessed to be paid at time of pick-up.** The $25 late pick-up fee also applies to late pick-up at 5:30pm as well.

**Illness**

In order to provide the best possible experience to all of our program participants, we ask that sick children be kept at home. If a sick child is present during programs, the contact person on their registration form will be called to pick them up. If a student is out for 3 consecutive days of a specific session, parents may be offered the option of enrolling the student in another session (space permitting). **A doctor’s note will be required.**

**Refunds**

Each weekly program includes a $50.00 non-refundable deposit per child ($25.00 non-refundable deposit per child for extended day). Refunds will be issued only if notice of cancellation is received more than 1 week in advance of first day of session. There will be a $25 processing fee to switch sessions. Placement in alternate sessions is not guaranteed and is subject to availability.

**Behavior Contract**
A behavior contract must be reviewed and signed by the parent/guardian of each participant in the program. Children who are entering second grade or above are required to sign the behavior contract as well. A child cannot start the program without a signed behavior contract.

**Dress Code**

We ask that children wear comfortable clothing. Please remember that children will be in classrooms in the museum, and outside each day (weather permitting). Please remember that being a young scientist can be a messy job, and dress your child in clothing that can get dirty. **Open toed shoes, sandals, slides, flip-flops and Crocs are not allowed.** If your child is wearing unsafe shoes, they may be prohibited from participating in certain program activities. Participation problems due to shoe safety concerns will not be available for refund.

If you feel your child may require a change of clothes at any point during the program week, please send a labeled change of clothes with your child on the first day of their program participation. Clothing will remain in your child’s bag unless it is needed.

Program participants will receive one (1) program t-shirt free of charge regardless of how many programs they are enrolled in. Shirts may be worn on any program day. In addition, **shirts must be worn on field trips, if applicable.** Due to limited availability, **shirt size is not guaranteed** for any program booked after May 1st. We will make every effort to substitute the closest available size if the requested shirt size is unavailable.